

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on February 27, 2025, at 4:00 p.m. in Rawlins, Wyoming.

Roll Call

Board members present: Mike Mann, Cheryl Engstrom, and Rick Greene. Members absent: Ozzie Knezovich and Matt Feldmann.

Others present: Jennifer Moore, Karen Webster, Janet Garcia, Cory Hudson, Candie Zumbrennen, Barb James, Mark Flaherty, Trystan Jolly, Cory Barnes, and via Zoom RYANNE Mikesell, and Roberta Corson.

Agenda

Rick Greene made the motion to approve the agenda. The motion was seconded by Cheryl Engstrom and passed.

Executive Session

None

Public Comments, Presentations & Reports

Jennifer congratulated Mark Flaherty and the welding program on receiving the Community Builders Award. It is great to be recognized for this award. Trystan Jolly and Corey Barnes were introduced to the board, they are two high school welders from the welding program that have worked on key projects in the welding shop that led to this award. The board recognized and congratulated them on a job well done.

Barb James, Health Sciences Instructor, presented on the health science programs at CCHEC. The different classes offered along this pathway include Certified Nursing Assistant (Western class), Certified Nursing Assistant II, Medication Assistant- Certified, and various CPR classes, all of which Barb teaches. We also offer Phlebotomy (Western class) with Melissa Donough. Western still offers their RN program as well.

Consent Agenda

- A. Cheryl Engstrom made the motion to approve the minutes from January 23, 2025 meeting, Treasurer's Report, and Accounts Payable for February 2025. The motion was seconded by Rick Greene and passed.

Action Items

- A. Rick Greene made the motion to approve the bid from Skyline Motors in the amount of \$61,599 for a 2025 Chevrolet Tahoe Premier. The motion was seconded by Cheryl Engstrom and passed.
- B. Cheryl Engstrom made the motion to approve the extension of the contract for Jennifer Moore, as Executive Director of the Carbon County Higher Education Center, to June 30, 2027, pending approval from the board attorney. Compensation will be discussed at a later date. The motion was seconded by Rick Greene and passed.
- C. Rick Greene made the motion to approve moving the March 2025 Board meeting to Tuesday, March 18, 2025. The motion was seconded by Cheryl Engstrom and passed.

Discussion

None

Directors Report

Jennifer reported that our Welding program was recognized at the Rawlins City Council meeting for the Community Builder Award for February. Chief Allan Robinson interviewed Mark and Jennifer and did a great job speaking about the program. The \$100 donation went to the Boys and Girls Club.

We have also had 35 students complete OSHA-10 this semester, with a few more that should be finishing in the next couple of weeks. February is Career and Technical Education month. We have been sharing information on social media to spread awareness.

Jennifer spent a lot of time with Leadership Carbon County in the past month. Education Day for Leadership Carbon County was fantastic. We visited all the Rawlins schools, central office, and Joel came over and presented about LSRV. We also got to hear about Carbon County School District Number 2 from Ryan Searle, who also spoke to the group about leadership. At the end of the day, class members had just really great things to say about education in Carbon County across the board. They all also felt like they learned a lot of great information that they did not previously know. Such a successful day! Jennifer also took Leadership Carbon County to Cheyenne for Business Day at the Legislature last week and it was a great experience. They were introduced in both the House and the Senate and got to hear some debate about a couple of different bills. We ate lunch there and heard from the Superintendent of Schools, Megan Degenfelder, Chris Eyler, from the US Chamber of Commerce, a representative from the Governor's Office, and former Senator Tony Ross. We also did a tour of the new capitol. Barb James was also there on both Thursday and Friday with the Wyoming Nurses Association.

We completed our blood draws for this year with 100% staff member participation, which benefits our insurance premiums, so thank you to all the CCHEC staff.

Lastly, 5 people submitted letters of interest to be part of our foundation board. Jennifer will be setting up the first meeting soon.

Staff Reports

Janet reported that February classes were a hit! From making Valentine boxes to Grant Writing classes, we had full classes and got some ideas for future interactive learning experiences. Mark's welding class also starts tonight. Upcoming classes include CPR, C.N.A. II, Healthy Lifestyles, Antibiotic Resistance in Agriculture, Childbirth and Postpartum, Efficient Watering Practices, and Conceal and Carry. Marketing is working on a monthly newsletter, and a push for the Adult Learning Center.

Cory reported that adult C.N.A. starts on March 10th and summer registration is open. Registration for the Fall semester will start on April 9th. Cory will be meeting with the RHS counselor to assist students with registration. We have 6 students working on their HiSET/GED. Three students have earned their High School Equivalency this month.

Ryanne reported that Camp Peak will look different this year. It was time for a much needed makeover. All sessions will be at the LSRV Ed Center, and it will be in July instead of June. Camp Peak is for students from 3 years old up to 8th grade. Camps will run a little bit longer so they will be able to do more in-depth projects. They are excited to have the opportunity to do new things with the camp participants. They also plan to do swimming lessons in Rawlins in June. Natalie is helping to get some training courses twice a month for local EMS/EMT locations. There will be a second

sourdough class and a jelly roll class. Lastly, Ryanne will be attending the Wyoming Funding Summit in April.

Board Comments

Rick asked if we have had any luck in finding an auto instructor. Jennifer said that we have not had any viable applicants. Rick said he might have lead.

Cheryl thanked everyone for their very thorough reports, she is learning a lot.

Mike commented that public education is under fire and that we should take every opportunity we can to showcase what we do here at Higher Ed. Mike really enjoys the student presentations.

Next Board Meeting Date

The next meeting is scheduled for Tuesday, March 18, 2025 at 4:00 p.m.

Adjournment

Rick Greene made the motion to adjourn. The motion was seconded by Cheryl Engstrom and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant